



City of Las Cruces
MOUNTAINS OF OPPORTUNITY

Parks and Recreation Youth Board

PARKS AND RECREATION YOUTH BOARD MEETING
WILL BE HELD ON

WEDNESDAY, JULY 17, 2019 AT 5:30 P.M.

PARKS AND RECREATION ADMINISTRATION OFFICE, 1501 E. HADLEY

1. Introductions
2. Conflict Of Interest
At the opening of each meeting, the chairperson shall ask if any member on the Board or City staff has any known conflict of interest with any item on the agenda.
3. Acceptance Of Agenda
4. Approval Of Minutes
- 4.1. Parks And Recreation Youth Board Meeting Minutes For March 20, 2019
Documents:

[PARKS AND RECREATION YOUTH BOARD 03.20.19.PDF](#)
5. Public Participation
6. Old Business
- 6.1. Youth Opportunities / Special Events - (Update)
- 6.2. Little Free Library Installation - (Update)
- 6.3. Parks And Recreation Youth Board 2019/2020 Application Process - (Update)
- 6.4. Parks And Recreation Youth Board Bylaws Changes (Action)
7. New Business
- 7.1. Parks And Recreation Youth Board End Of Term Recognition - (Action)
8. Staff Member Comments
9. Board Discussion
10. Adjournment

If you need an accommodation for a disability to enable you to fully participate in this event, please contact us 72 hours before the event at 541-2550.

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services.

Posted: July 12, 2019

DRAFT
PARKS AND RECREATION YOUTH BOARD
MARCH 20, 2019

1 Following are the summary minutes from the Parks and Recreation Youth Board meeting
2 held on Wednesday, March 20, 2019 at the Parks and Recreation Conference Room,
3 1501 E. Hadley, Las Cruces, New Mexico.

4
5 **PARKS & RECREATION YOUTH BOARD MEMBERS PRESENT:**

6 Katie Allbright
7 Emma Christiano
8 Jocelyn Contreras
9 Annalise Edwards
10 Kaitlin Nicole Fitzherbert
11 Esther Heerema
12 Nyasia Lambert-White
13 Jonathan Lee

14
15 **PARKS & RECREATION YOUTH BOARD MEMBERS ABSENT:**

16 Cade Creason
17 Elizabeth Furr
18 Susannah Jozwiak
19 Karen Melo
20 Tanner Nielsen
21 Sarah Rodriguez
22 Miranda Romero

23
24 **OTHERS PRESENT:**

25 Stan Engle, Parks & Recreation Advisory Board Member
26 Cassie McClure, Parks & Recreation Advisory Board Member
27 Robert Nunez, Recreation Services Administrator
28 Sonya Delgado, Parks & Recreation Director
29 Martha Moreno, Recording Secretary

30
31 The meeting was called to order at 5:40 p.m. by Chair Katie Allbright and recognized
32 the meeting as having a legal quorum.

33
34 **I. INTRODUCTIONS**

35
36 Board members introduced themselves. Staff introduced themselves and stated their
37 position.

38
39 **II. CONFLICT OF INTEREST**

40
41 No conflict of interest.

42
43 **III. APPROVAL OF AGENDA**

1 Annalise: Moved to approve Agenda as presented, seconded by Nyasia. Motion
2 carried unanimously.
3

4 **IV. APPROVAL OF MINUTES**
5

6 Jonathan: Moved to approve minutes for February 20, 2019 as presented, seconded
7 by Annalise. Motion carried unanimously.
8

9 **V. PUBLIC COMMENT**
10

11 Cassie: Presented a list to board members on “Suggestions for Parks and Youth
12 Board Action Items”. The Parks & Recreation Advisory Board are here to
13 assist the Youth Board to move forward with ideas, suggestions, and
14 events. Reach out to us for any questions, ideas, concerns and comments.
15 We would like to see more attendance from you at our Parks & Recreation
16 Advisory Board meetings.
17

18 Stan: Happy to see you have concerns on these issues and passionate in making
19 a difference.
20

21 Katie: We want to assist in making improvements.
22

23 Katie: Recently the youth shelter “My Friends Place” was reopened with the
24 assistance of local businesses. It’s open to teens age 12 – 17, they can
25 stay up to 90 days, there’s food, water, shelter, bedding, etc. They assist
26 runaways, homeless, at risk youth. This involves youth and it might be
27 something we can help with.
28

29 Sonya: Madam Chair they just opened this month they have reached out to us they
30 want to bring their teens to some of our programs/facilities they will be
31 attending our Teen Splash on Friday. They are getting the word out through
32 the schools.
33

34 Katie: They also said they are taking donations, toiletries, board games, etc. This
35 could be something we can be a part of.
36

37 Sonya: Madam Chair I sent an email to Mr. Cook who writes articles for The
38 Bulletin; I’ve asked if he could interview some of the board members on
39 what you are about, what you are doing, thinking, ideas, etc. hopefully we
40 can get this taken care of quickly.
41

42 In reference to stipends, sent an email to legal hopefully will get some
43 answers soon. This would assist with the Pilot program for showers and/or
44 washers, voucher program.
45

46 Our advisory board presents to city council twice a year, fantastic if you
47 can attend if not able to, we will report your information to council.
48
49
50

1 Stan: Madam chair as a member of the public I would like to say that I'm very
2 happy that all of you are interested in service at such a young age. Its
3 uplifting to see.
4

5 **VI. UNFINISHED BUSINESS**
6

7 A. Feminine Health Issues and Solutions – Committee (Update)
8

9 Jocelyn: There are no updates.
10

11 Robert: Madam chair and board members for A and B I reached out to Las Cruces
12 Public Schools and Public Health. I spoke with the liaison for student
13 advisory council and asked if these subjects could be placed on their
14 agenda so we could report our concerns and issues and how can we
15 proceed through LCPS.
16

17 The department of health has staff that can speak to us and if we host an
18 event, they can provide staff to assist in giving out information. Pinon is
19 another agency that we can reach out they do presentations at the schools.
20 The Health Educator at Mayfield provided information on both topics. Will
21 email you the information that I gathered.
22

23 B. Healthy Decisions and Education about Sex – Committee (Update)
24

25 Annalise: I've been looking at information for different programs that work with
26 schools in other cities and areas. There is a workshop "Talk Is Power for
27 Families". It is designed to promote effective communication skills, build
28 parent-adolescent relationships, help parents develop successful
29 monitoring strategies, and teach adolescents assertiveness and refusal
30 skills.
31

32 The Responsible Sex Education Institute group go into the schools and
33 speak at a classroom for the day on variety of subjects. This program
34 provides training to youth serving professionals to unsure that they can
35 provide high effective sex ed. It would be best that we find a program that
36 fits to provide information to the youth.
37

38 C. Winter / Spring Community Services Events – (Update)
39

40 Katie: The Bullying Coalition is having a booth at "National Crime Victims' Rights
41 Week" event held April 6, 2019 at Young's Park, 8:30 a.m. – 2:30 p.m. We
42 have talked about assisting; 2 people rotating every two hours. This is an
43 event that we all can be a part of.
44

45 Annalise: We should reach out to all board members and see who is available; then
46 come up with a schedule.
47

48 Robert: Madam chair Mr. O'Neill reached out to the board for assistance 8:30 a.m.
49 is set up event starts at 9:00 a.m.
50

51 Katie: All are in favor of volunteering for this event.

1
2 Katie: Another event we have is Team Up to Clean Up.
3
4 Robert: This event is part of our Keep Las Cruces Beautiful program. The flyer list
5 dates/events for 2019. Would like your assistance getting the word out to
6 clubs, groups, organizations, student council, peers, band groups, family,
7 etc. I will post information on the Parks & Recreation web page, city web
8 page, face book, etc. Not only are we providing information for Parks &
9 Recreation but also any other events that will benefit our community.
10
11 Katie: Las Cruces High School has Tv's set up for advertisement; will check if we
12 can get this advertised.
13
14 Robert: Will get flyers for posting to the board.
15
16 Annalise: I think the youth board should volunteer in participating for the Great
17 American Cleanup on April 13.
18
19 Robert: We can select a location or James Woods, KLCB coordinator can assign
20 a location. Event is from 8:00 a.m. – 12:00 p.m.
21
22 Sonya: Madam chair I think we should just get with James to assign a location.
23
24 Jonathan: Registration for clubs; I can have the Honor Society register this would be
25 good for us to do.
26
27 Robert: Will email information and application to the board.
28
29 D. Little Free Library – (Update)
30
31 Annalise: It's a definite interest; city hall was the location we had selected.
32
33 Robert: Madam chair and board members city hall is not allowing us to place a
34 Little Free Library at their location. Spoke with the Parks Administrator and
35 we have identified six (6) locations and park staff is willing to assist with
36 materials and guidance in constructing the little library: Sam Graft Park;
37 Sagecrest; East Mesa Park; Mesilla Park; Metro Verde Sculpture Park; and
38 Klein Park.
39
40 Sonya: Madam chair as a reminder when you take action; your action will be your
41 recommendation to send forward to the Parks & Recreation Advisory
42 Board to give your final approval so staff can assist you with that project.
43 You might want to have a couple of options if for some reason your 1st
44 option was not available.
45
46 Katie: Do we want to place them in order of preference?
47
48 Robert: Would like to get a current list of Little Free Library locations so that we are
49 not duplicating in the same area.
50

1 Katie: The following are the order of preference: (1) East Mesa Park, (2) Mesilla
2 (3) Park, Sagecrest Park and (4) Klein Park
3

4 **VII. NEW BUSINESS**

5
6 A. Youth Opportunities – Robert Nunez
7

8 Robert: Madam chair and board members there are recreational opportunities, we
9 have various resources within the Parks & Recreation Department. Think
10 of some ideas of interest and we can place on our agenda for next meeting
11 date.
12

13 New Mexico Department of Workforce Solutions has employment
14 opportunities for youth ages 14 – 24 year-round. Possibly have them come
15 present and provide pamphlets with information to reach out to the youth
16 in the community that are interested in employment.
17

18 Sonya: Madam chair and board members in reference to the Movies and Music in
19 The Park. I'm going to ask our Recreation Administrator to look at what
20 regional/local acts might be available to come down. We need to get
21 contracts completed, find a few weekends we can get these events
22 scheduled. If there is a musician, act, etc. you are interested give the
23 information to Robert.
24

25 Katie: Would you please get in touch with them so they can come and give a
26 presentation to the board.
27

28 Robert: Yes.
29

30 Katie: When HALFF visited with the board; we mentioned Laser Tag as being an
31 activity of interest for the youth.
32

33 Sonya: Will look into it; will bring more information in April.
34

35 B. Public Transportation – Robert Nunez
36

37 Robert: Madam chair and board members Public Transportation is going through
38 some changes with their routes and times. More opportunities for youth to
39 get to classes, activities, programs, etc.
40

41 C. Parks and Youth Board 2019/2020 Application Process – Robert Nunez
42

43 Robert: Madam chair and board members the application process will open in April,
44 closing date May 31, 2019. The term is for one year. If you are interested,
45 please reapply. New board will start July 2019. Will email application to
46 board members. Thank you for your dedication and time. Looking forward
47 to gaining new individuals but also retaining some of you that attended this
48 first year. We made tiny increments of progress but as we talked at the
49 beginning you have established that foundation. Community appreciates it.
50

1 Katie: As we are getting ready to turn in our positions on the board or reapplying
2 a lot of us are going to think that we didn't get much done, but you need to
3 remember that this was the first year that we were in existence. It's difficult
4 for a new organization to perfect the entire city. What we have completed
5 has been amazing. We still have a couple of months to go we are going to
6 finish strong. Hope to see some of you on the next board, I'm reapplying.
7 We had talked about having an end of year banquet; invite city staff, city
8 council, etc.

9
10 Annalise: If we would go out to dinner; who would pay?

11
12 Sonya: Madam chair we will have more information in April.

13
14 **VIII. STAFF MEMBER COMMENTS**

15
16 No comments.

17
18 **IX. BOARD MEMBER COMMENTS**

19
20 Emma: The Parks & Recreation Advisory Board is meeting tomorrow so do you
21 just show up if you want to attend?

22
23 Sonya: Yes, it's at 6:00 p.m. here.

24
25 Robert: If you are attending, I will get with you before the meeting.

26
27 Katie: Thank you for being here, your attendance is greatly appreciated.

28
29 Katie: Next board meeting is scheduled for Wednesday, April 17 at 5:30 p.m.,
30 Parks and Recreation Admin Conference Room.

31
32 Jonathan: On the Music in The Park what does that entail?

33
34 Robert: Madam chair and board members we have Movies In The Park and Music
35 In The Park. Staff works through a promoter and hire various artist and
36 local artist to perform. Groups can contact us, and we will refer to promoter
37 to work out a contract. Music in the Park is held at Young Park on Sunday's
38 and Movies In The Park are held on Saturday's.

39
40 Sonya: Concerts are free and highly attended. Families have gatherings; it's fun.

41
42 Jonathan: Is it restricted, or can anybody play what are the qualifications?

43
44 Sonya: We can do two things have Open Mic Night or pay an act. We go through
45 a promoter they help them get established.

46
47 Jonathan: I play at the Farmers Market on Saturday's. There are tons of people and
48 musicians.

49

1 Sonya: You could have an Open Mic Night if you like, we can help with that so
2 when we come back in April for action, we can discuss, that is an option.
3 Let us know if that is what you want to do.
4

5 Robert: If we did a Music In The Park event maybe we could schedule young local
6 artist, DJ's, musicians, poets, etc.
7

8 Jonathan: I would love to play at the park all the musicians at farmers market would
9 love it too.
10

11 Sonya: Be ready, be here in April we will have some action items and make some
12 decisions. Awesome!
13

14 **X. ADJOURNMENT**
15

16 Annalise: Moved to adjourn, seconded by Nyasia. Motion carried unanimously.
17 Meeting adjourned at 6:45 p.m.
18
19
20
21

Chairperson Date