


MEMORANDUM

To: Bill Studer, Interim City Manager

From: Jorge A. Garcia, Ph.D., P.E., Utilities Director

Date: July 17, 2019

Subject: LCU Board Action Memo – July 2019

Initials: 

File #: UD20-007

The Las Cruces Utilities (LCU) Board met for a Regular Meeting Thursday, July 11, 2019.

The Regular Meeting was called to order at 3:00 p.m.

- No conflict of interest among Board Members or Staff.
- Acceptance of Agenda: Was approved 5-0. **Commissioner Johnson was absent, and Commissioner Vasquez was not present at the time of the Agenda Roll Call.**
- Regular Meeting Minutes from June 13, 2019, were approved on consent 5-0.
- Public Participation: There was none.

The Board was briefed on the following items as part of the **ADMINISTRATIVE REPORT:**

Jose F. Provencio, deputy director Business Services, provided updates on:

- Customer Service:
 - Utilities Uncollectable Revenue for FY2013 Write off, which totaled \$352,183.00.
- Billing and Receivables:
 - Utility Assistance Programs Report as of June 2019.

Marcy Driggers, sr. assistant city attorney and I updated the Board on the following litigation matters:

- Texas v New Mexico & Colorado.
- Griggs Walnut Superfund Project.

Carl N. Clark, deputy director RES/TS, presented the following Projects:

- Water Service and Road Rehabilitation Project, Vista de La Montaña, Vista de La Luna, Pines, and Sonora Springs, Project No. 17-18-070.
- Jacob Hands Wastewater Treatment Facility (JHWTF) Primary Digester No. 1, Repair of Hot Water Leak, Project No. 17-18-026.
- City of Las Cruces Utilities Metal Buildings, Project No. 17-18-078.

Rhonda Diaz, Water conservation program coordinator presented on the following:

- 2019 Water Conservation Plan Update.

Alma Ruiz, senior office manager, updated the Board on:

- 2018 Customer Survey Results.

Resolutions: The following were approved 6-0 after discussed:

- Resolution 18-19-105
- Resolution 18-19-LCU022A
- Resolution 19-20-003
- Resolution 19-20-LCU001
- Resolution 19-20- LCU002
- Resolution 19-20- LCU003
- Resolution 19-20-LCU004
- Resolution 19-20- LCU005
- Resolution 19-20- LCU006

Old Business:

Carl N. Clark, deputy director RES/TS, updated the Board on:

- The Water Quality Laboratory construction status.

Marcy Driggers, sr. assistant city attorney, provided a Legal Opinion to the Board on the following:

- Service Line Warranty Insurance.

New Business: There was none.

Board's General Discussion:

Chair Little brought up two items:

1. A proposition of endorsing the Service Line Warranty Insurance company and asked for board consideration. No one of the board recommended pursuing this offer. The Chair asked who has a contact for the company representative.
 - ***I informed the Board:*** Mr. Joe Provencio has the contact information and will inform Mr. Lyon's of the Board decision not to pursue their offer.
2. Populating the Water Conservation Plan Advisory Board. The Chair asked the following questions:
 - a. Does the Board have a Chair? Who is organizing it? ***Ms. Diaz responded:*** That she is organizing the committee.
 - b. Asked for a volunteer or nominations for non-Council board members to serve on the committee. ***Vice-Chair Archuleta volunteered and was appointed by the Chair.***
 - c. Asked for a volunteer or nominations for a Council-seated board member to serve on the committee. ***Both declined to serve on the committee. I suggested that a representative from another industry to represented.*** The Chair and the board agreed.

Next meeting Date:

- **August 8, 2019.**

The Board Meeting adjourned at 4:31 p.m.

Links to presentation materials are included. If you have any questions or require additional information, you may contact me at x3636.

JAG/ajr

Attachments:

- Administrative Report:
 - 2018 Customer Survey – English.
 - 2018 Customer Survey – Spanish.
- Outreach Report July 2019.