


**MEMORANDUM**

**To:** Bill Studer, Interim City Manager

**From:** Jorge A. Garcia, Ph.D., P.E., Utilities Director      **Initials:** 

**Date:** September 24, 2019      **File #:** UD20-031

**Subject:** LCU Board Action Memo – September 2019

The Las Cruces Utilities (LCU) Board met for a Regular Meeting Thursday, September 12, 2019.

**The Regular Meeting was called to order at 3:00 p.m.**

- No conflict of interest among Board Members or Staff.
- Acceptance of Agenda: Was approved 6-0. **Commissioner Archuleta was absent.**
- Regular Meeting Minutes from August 8, 2019, were approved on content 6-0.
- Public Participation: There was none.

The Board was briefed on the following items as part of the **ADMINISTRATIVE REPORT:**

***Jose F. Provencio, deputy director Business Services, provided updates on:***

- Customer Central:
  - Processed the seasonal surge in service applications with start of new school year.
  - Current level of customer subscription to electronic delivery of billing statements and automated payment.
  - Metering Infrastructure staffing level overview.
  - Review of Development Impact Fee (DIF) charges is ongoing as part of the 5-year periodic update. The consultant working to provide a final draft this month for internal review before forwarding to CIAC.
- Billing and Receivables:
  - Utility Assistance Programs Report as of August 2019.

***I updated the Board on the following litigation matters:***

- Texas v New Mexico & Colorado.
- Griggs Walnut Federal Litigation.

***Robin Lawrence, deputy director Solid Waste, presented the following:***

- 5<sup>th</sup> Annual Touch-A-Truck Event.

***Carl N. Clark, deputy director Environment/Technical Support, presented the following Projects:***

- Water Service and Road Rehabilitation Project, Vista de La Montaña, Vista de La Luna, Pines, and Sonora Springs, Project No. 17-18-070.

- Talavera 8-Inch Steel High-Pressure Gas Extension, Project No. 18-19-061.
- Bowman Street Waterline Replacement, Project No. 18-19-132.
- **Adrienne Widmer, deputy director Water, and Carl Clark, deputy director, Environment/Technical Support, presented the following:**
  - University Avenue Emergency Repair West of El Paseo to West of Knox Street.

**Resolutions: The following were approved 6-0 after discussed:**

- Resolution 16-17-084B
- Resolution 17-18-070A
- Resolution 18-19-056A

**Old Business:**

***Adrienne Widmer, deputy director Water, updated the Board on:***

- The Environmental Protection Agency Community Meeting will be at the Branigan Library on September 25<sup>th</sup> from 5:00 p.m. to 6:00 p.m. for Availability Session. Presentation with Q&A from 6:00 p.m. to 7:30 p.m.
- The 7<sup>th</sup> Annual Griggs Walnut Superfund Project Open House. September 26<sup>th</sup> from 10:00 a.m. to 1:00 p.m.

**New Business:**

***I informed the Board on:***

- The Solid Waste Rate Review Work Session October 10, 2019, at 1:30 p.m.
- The LCU Board 12<sup>th</sup> Anniversary will be celebrated October 10, 2019, cake and ice cream to be provided.

**Board's General Discussion:**

***Harry Johnson shared comments regarding:***

- The University Avenue Emergency Repair West of El Paseo to West of Knox Street.

***Suzanne Michaels shared comments regarding:***

- An article to be posted on Sunday, September 15, 2019 regarding the emergency water break on University Avenue.

**Next meeting Date:**

- **October 10, 2019.**

The Board Meeting adjourned at 4:10 p.m.

Links to presentation materials are included. If you have any questions or require additional information, you may contact me at x3636.

JAG/vs

Attachments:

- Administrative Report.
- Outreach Newsletter September 2019.