


## **MEMORANDUM**

**To:** Bill Studer, Interim City Manager  
**From:** Jorge A. Garcia, Ph.D., P.E., Utilities Director      **Initials:**   
**Date:** October 21, 2019      **File #:** UD20-044  
**Subject:** LCU Board Action Memo – October 2019

The Las Cruces Utilities (LCU) Board met for Work Session and Regular Meeting Thursday, October 10, 2019.

**The Work Session was called to order at 1:30 p.m. and Adjourned at 2:35 p.m.**

Commissioner Vasquez was absent. The Board was briefed on the following items:

- [Solid Waste Rate Review](#).

**The Regular Meeting was called to order at 2:50 p.m.** Commissioner Vasquez was absent.

- No conflict of interest among Board Members or Staff.
- Acceptance of Agenda: Was approved 6-0.
- [Regular Meeting Minutes from September 12, 2019](#) were approved on consent 6-0.
- Public Participation: There was none.

The Board was briefed on the following items as part of the **ADMINISTRATIVE REPORT**:

***Jose F. Provencio, Business Services administrator, provided updates on:***

- Billing and Receivables:
  - Utility Assistance Program – September Report.

***Jeff Dillard, Business System Analyst, provided an update on:***

- Everbridge Mass Notification System

***I updated the Board on the following litigation matters:***

- Water Litigation: Texas v. New Mexico & Colorado.
- Griggs Walnut Federal Litigation.

***Carl N. Clark, RES/TS administrator, presented the following:***

- Utilities Projects:
  - Talavera 8-Inch Steel HP Gas Extension, Project No. 18-19-061.
  - Airport Booster Station Improvements, Project No. 18-19-044.
  - Pre-65 Landfill Waste Excavation Plan.

**Resolutions: the following were approved 6-0 via Consent Agenda:**

- [Resolution 16-17-124B](#)
- [Resolution 19-20-047](#)
- [Resolution 19-20-LCU009](#)

**Resolutions: the following were discussed and approved 6-0:**

- [Resolution 19-20-LCU007](#)

**Old Business:**

There was none.

**New Business:**

***I notified the Board of the following:***

- Vacancy Management report in Utilities will be brought up at the November Board meeting by Delilah Walsh. We will also be changing job descriptions to make them more generic. As of October 9, 2019, we had a 16.8% vacancy rate.
- The Annual Employee Awards Ceremony will be December 13, 2019 from 11:30 a.m. – 1:30 p.m. at the Frank O'Brien Papen Center. The board is invited to attend.

**Appointment of the Chair and Vice-Chair:**

The following Board Members were appointed by acclamation and unanimous vote 6-0, to the following positions:

- ***William Little, Chair and Ed Archuleta, Vice-Chair.***

**Next meeting date:**

November 14, 2019.

**Board's General Discussion:**

***Chair Little commented:***

- Contemplating on going to the Water Conference this year. The Topic will be entirely on Indian Water Rights. This conference will be held at the Buffalo Thunder Resort in Pojoaque just north of Santa Fe.
- The Farm and Ranch Heritage Museum will hold an event on the Future of Water in the Middle Rio Grande Basin on October 15, 2019 at 3:30 p.m. – 6:30 p.m.

The Board celebrated its 12<sup>th</sup> anniversary of being a Policy Board for the City of Las Cruces.

Board meeting adjourned at 3:30 p.m.

Links to presentation materials are included. If you have any questions or require additional information, you may contact me at x3636.

JAG/vs

**Attachments:**

- Work Session:
  - [Solid Waste Rate Review](#)

- Regular Meeting:
  - [Administrative Report](#)
  - [Outreach Newsletter October 2019](#)